

ILLINOIS STATE BOARD OF EDUCATION  
AFFIDAVIT OF ENROLLMENT AND RESIDENCY

This affidavit form may be used if you are an adult who has assumed responsibility for a pupil and provide the pupil with a fixed, night-time abode, **for reasons other than access to the educational programs of the school district.**

This form should *not* be used, however, if you are the natural or adoptive parent of the pupil, have been granted court-ordered custody or guardianship, or are receiving public aid on behalf of the pupil. For these situations, you are only required to provide documentation (such as a birth certificate or court order), without the need of an affidavit like this one.

This form is also *not* required for pupils who are sharing the housing of others due to lack of housing, economic hardship, or similar reason, or are otherwise homeless as defined in state and federal law. **Homeless pupils must be enrolled immediately.**

If you have **any** questions about residency, including homelessness, please contact the Illinois State Board of Education's Educator and School Development Division at (217) 782-2948.

I, \_\_\_\_\_, reside at \_\_\_\_\_,  
*Name of Adult* *Address*  
which is located within the boundaries of \_\_\_\_\_.  
*School District*

**Provide the appropriate information and check each of the following:**

- I am at least 18 years of age.
  
- I have provided proof in the form(s) of \_\_\_\_\_  
*Proof of Residency*  
that I am a resident of \_\_\_\_\_  
*School District*
  
- I have assumed and exercise responsibility for \_\_\_\_\_  
*Name of Pupil*
  
- I provide a fixed, night-time abode for \_\_\_\_\_  
*Name of Pupil*
  
- \_\_\_\_\_ is not living with me for the purpose of having access to the educational programs  
*Name of Pupil*  
of the school district.
  
- I understand that knowingly or willfully providing false information to a school district regarding the residency of a pupil for the purpose of enabling that pupil to attend any school in that district without the payment of nonresident tuition is a Class C misdemeanor.
  
- I understand that knowingly enrolling or attempting to enroll a pupil in the school of a school district of a tuition free basis when I know that pupil to be nonresident of the school district, unless the nonresident pupil has a lawful right to attend, is a Class C misdemeanor.

\_\_\_\_\_  
*Date* *Signature of Adult* *Adult (Print Name)*

\_\_\_\_\_  
*Date* *School District Employee (Signature)* *School District Employee (Print Name)*